



**Town of Oak Island
Oak Island Parks & Recreation
4601 E. Oak Island Dr.
Oak Island, NC 28465
910-278-5518**

Security Deposit \$50.00: _____

Shelter Rental: _____

2 hrs - \$25/~~\$35~~ (non-res)

4 hrs - \$45/~~\$55~~

Total = _____

Park Reservation Agreement

Date of Application _____

Responsible Party: _____

Address: _____

Phone: _____

Email: _____

Park: _____ Shelter: _____

Event: _____

Date: _____

Time: _____

A \$50.00 refundable security deposit is required at time of reservation. Fee may be waived only at Director's discretion.

The security deposit will not be refunded if there are damages or if the rented facility was not left in the order it was found. Please contact the Recreation Office at 910-278-5518 to check on status of refund of the security deposit after the event is held.

I have read and understand fully the provisions and regulations of this reservation permit and I understand that if rules are not met, my deposit fee will not be returned, and I will be assessed an additional fee for damages or cleaning as needed.

I do hereby release the Town of Oak Island and the Oak Island Parks & Recreation Department, their staff, sponsors and representatives from any and all liability, and for any claims, demands or courses of action arising out of or by reason of the above rental.

Signature: _____

Date: _____

Park Shelter Reservation Rules & Regulations

- Security deposit plus rental must be paid to the Parks & Recreation Department, located at 3003 E. Oak Island Dr. prior to the event to secure a valid reservation. All events will be considered on a first come basis.
- The proposed activity or use of park shelter will not unreasonably interfere with or detract from the public enjoyment of the park or infringe on the rights of adjacent property owners. You are reserving the park picnic shelter only, not the entire park.
- The proposed activity and use will not unreasonably interfere or detract from the promotion of public health, welfare, safety and recreation. Adequate sanitation must be supplied by the applicant.
- The proposed activity or use is not reasonably anticipated to incite violence, crime or disorderly conduct or otherwise create a public nuisance and entail unusual, extraordinary or burdensome expense or police operation by the city.
- If application has been refused the applicant will be notified, in writing, by the Parks & Recreation Director with stated reason for refusal.
- Applicant shall be bound by all park rules and regulations and all applicable Town of Oak Island Ordinances.
- Individuals or groups shall not use any type of amusement, i.e.; inflatable bounce houses, pony rides, etc. on city property without prior written consent from the Parks & Recreation Director (requires liability insurance). Amusements must be manned by qualified personnel through the amusement rental company.
- Only propane grills may be used in the park. No charcoal or fire pits with open flames are allowed. Fireworks of any kind are prohibited.
- The Town of Oak Island or any agent thereof reserves the right to revoke any park shelter permit upon finding a violation of any rule or ordinance, or upon good cause shown.

I have read all rules and understand that failure to follow these rules will result in my park shelter reservation permit being revoked.

I do hereby release the Town of Oak Island and Oak Island Parks & Recreation, their staff, sponsors and representatives from any and all liability, and for any claims, demands or courses of action arising out or by reason of the above park shelter reservation.

I further state and affirm that I am aware of the fact that the aforesaid activity, even under the safest conditions possible, may be hazardous, that I assume the risk of any and all loss of damage to property and/or bodily injury, including death, however caused, resulting from, arising out of, or in any way connected with the aforementioned activity. I understand that I am responsible for all parties in attendance of my reserved park shelter function.

I hereby agree to hold harmless the Town of Oak Island, Oak Island Parks & Recreation Department, their staff, sponsors and representatives from and against any and all claims and liability and causes if action at law for loss, damage or injury (including death) to person and/or property arising or occurring as a result of participating in the aforementioned activity.

Signature of Applicant

Date

Signature of Parks & Recreation Representative

Date